



JUNIOR STAFF

JUNIOR STAFF QUALIFICATIONS

- Must have a clean criminal record check
- Must have 3 or more references
- Must have a record of immunization
- Must provide a resume

JUNIOR STAFF DUTIES

- Be a good friend to the children in the program
- Encourage the children and actively build them up
- Lead and engage with children in games, sports, challenges and activities
- Help younger children with difficult skills in crafts like cutting and using the glue gun
- Assist younger children with tasks they aren't capable of doing such as tying shoes, buckling helmets, doing up jackets, putting on snow suits, buckling life jackets, etc
- Assist Program Staff by cheerfully following directions and responding to requests
- Retrieve items, toys, and supplies for a Program Staff if needed
- Help the Program Staff get activities ready and set up
- Help lead lines and aid children in safely going through more difficult areas
- Redirect and playfully distract children from inappropriate conversations and behaviors
- Help keep the center clean and comfortable and a safe environment including, wiping tables, organizing shelves, vacuuming floors, keeping the place neat and tidy etc.

JUNIOR STAFF EXPECTATIONS

- Take initiative (ask staff what can be done) and actively interact with kids
- Dress appropriately for working with kids
- Use appropriate language
- No cell phones unless messaging parents as needed (let a staff know first)
- Remember you're not responsible for discipline or bossing around
- Don't be alone with kids or let them sit on your lap, no piggy back rides or rough play
- Staff should know where you are at all times
- Sit with kids who struggle to listen during rally
- Give challenge points fairly and available to all teams for 5000, 10000 or 15000 points.
- Clean up after yourself
- Talk to staff if you find something hard, are having trouble with another junior staff or kid
- Set an example: be prepared everyday with all supplies needed (staff shirt, hat, sunscreen, water bottle, towel, backpack, lunch & snacks, etc.)